

Rochelle Park Board of Education  
Executive Session 6:30 P.M. Regular Session 7:30 P.M.  
June 13, 2023

**I. Call to Order**  
**II. Roll Call**

Board Member	Present	Absent
Mr. Scott Kral, Vice President	x	
Mrs. Teresa Judge-Cravello	x	
Mr. Joseph Marolda	x	
Mr. Jorge Martinez Jr.		x(6:35)
Ms. Elaine Rainone	x	
Mr. Charles Schaadt	x	
Mr. Matt Trawinski President	x	

Others Present:

Dr. Sue DeNobile, Superintendent of Schools  
Dr. James Riley, Business Administrator/Board Secretary  
Mr. Michael Alberta, Principal  
Mrs. Rebecca Garcia, Director of Special Services  
Mrs. Ellen Kobylarz, Board Recording Secretary

**III. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to Discuss confidential personnel matters, contracts and safety matters.

**IV. Pledge of Allegiance**

**V. Open Public Meeting Act, Chapter 231,P.L. 1975**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231, P.L. 1975” and posted to our website based on the executive order of the Governor.

**VI. Reports**

- A. Superintendent- Dr. DeNobile welcomed everyone to the last official meeting of the year. There’s always a lot going on this time of year. Thank you to the entire community especially the Board of Education, thank you for your support. Thank you to the teachers, staff, students, parents and the community at large.
- ARP ESSER Safe Return Plan 6-month review- Dr. DeNobile wanted to remind everyone that the safe return to school plan is still in effect. It’ remains on our school website. [Returntomidland@rochellepark.org](mailto:Returntomidland@rochellepark.org). The update will insure continuity of service. This plan helped with the recent wild fires in Canada and the residual smoke we encountered here. The district was ready and handled it. Even down to the torch run going as planned. The administration has already started the planning for next school year. The Extended School Year program has the biggest enrollment yet. Middle School students will have a move up day to orientation them moving up. Midland Pride continues to inform the community of school

activities. We will have one over the summer. Dr. DeNobile wished everyone an enjoyable summer.

- B. Business Administrator Dr. Riley is busy planning for the summer facilities cleaning. He announced that the district received its first payment from the NJ ARC account.
- C. Director of Curriculum and Instruction Mrs. Hurd was not in attendance her report is as follows NJSLA testing was all completed prior to the deadline. Great job by all involved. Test preps were also well received. Students loved them. Kudo's to Mrs. Hurd. Summer Transition Program begins on July 5<sup>th</sup> first week is a short week due to the holiday. Following weeks are Monday/Thursday. Summer assignments will be posted on the website shortly.
- D. Principal Mr. Alberta thanked the band for their performance in the Memorial Day parade. Students learned very quickly how to be a marching band. 8<sup>th</sup> Grade students visited Washington DC for their 8<sup>th</sup> grade trip, it went very well. They saw the changing of the guard in Mount Arlington Cemetery. June 9<sup>th</sup> Music in the Park our school took 2<sup>nd</sup> place congratulations. Torch run, a number of staff and students ran in the event. Gus Leone from our BOCCE team carried the torch through the school parking lot.  
Field day was today went very well. Thank you to the PTO, Mr. Pezzuti and Ms. O'Brien, all did a great job. June 15<sup>th</sup> 8<sup>th</sup> grade BBQ, June 16 Kindergarten celebration. Reminder no school on Monday- Next Tuesday Kindergarten round up and that week are all ½ days. June 22<sup>nd</sup> will be the Ice Cream Social, clap out and 8<sup>th</sup> grade graduation.
- E. Director of Special Services Mrs. Garcia reminded parents the Extended School Year begins on July 5<sup>th</sup> and runs to July 20<sup>th</sup>. Letters are going out to parents this week. Rebecca Herz the CST intern for this school year is completing her internship this week and Mrs. Garcia was happy to announce Ms. Herz received an offer for employment with a New Jersey School District. Rebecca has worked very hard this year and that hard work paid off. Congratulations Rebecca Herz. On May 25<sup>th</sup>, Dr. Riley and Mrs. Garcia submitted our application for Extraordinary Aid to the state of New Jersey. They submitted a total of 26 applications for in and out of district students. The amount that was submitted totaled to 2.4 million. Mrs. Garcia pointed out that of that 2.4 million that was submitted for extraordinary services, 1.2 million of that was for services rendered from our own Midland staff members. She thanked all of the staff members that are involved with supporting the student's day in and day out. Having Special Education programming in the district provides students with various opportunities such as being involved in their community and activities as well as receiving the services that they need to be successful.
- F. Board Committees, as needed:
  - Curriculum- Mrs. Rainone congratulated the administration, faculty and staff, students , parents and Board for a very successful school year.
  - Finance Mr. Martinez would like to see more Friendship benches placed on the grounds. It was suggested that maybe this could be done through the Health & Wellness program. Mrs. Rainone thought that might be a nice fundraiser for one of the groups to do.
  - Facility- Mr. Kral stated the district was looking at a few projects to do over the summer, HVAC-epoxy floor, Elevator, and replacement of one door.
  - Personnel Mr. Kral thanked Mr. Kemp and Ms. Baker for the band marching in the parade, people loved it. Thank you to Mrs. Garcia for her work on the state aid.
  - Policy Mrs. Judge Cravello noted resolution F46 the renewal of Strauss Esmay. She added it is money well spent. Can't run the school without policies.
- G. Board Liaison:
  - Township Mr. Kral stated Carlock field is open again. Soccer & Razorback football signups are out. On June 29<sup>th</sup> the recreation dept is sponsoring a concert here on school grounds. PTO will be changing the guard.

**VIII. Public Comment (Agenda Items Only)**

The Board of Education reserves the right to hold public comment on agenda items only, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

No public present

**VII. Items for Board Action-Resolutions**  
**Routine Matters Resolutions R1-R12**

R1. Approval of Minutes

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the minutes of the following meetings:

May 9, 2023 Special Meeting & Executive I  
May 16, 2023 Regular Meeting & Executive I & II

R2. Attendance

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the attendance report for the month of May 2023 as listed:

Enrollment

Midland School 503  
Hackensack H.S. 138.5  
Academies/Technical Schools 45  
Totals 686.5

Pupil Attendance

Possible Days 10018.00  
Days Present 9561.0  
Days Absent 457.0  
% Present 95.4%  
% Absent 4.6%

Teacher Attendance

Possible Days 1140  
Days Present 1109  
Days Absent 31  
% Present 97.2%  
% Absent 2.8%

R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Fire and Security drills for the month of May 2023.

Fire May 8, 2023  
Security May 23, 2023

R4. Harrassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following HIB Report for May 2023 on behalf of the Rochelle Park School District.

May 2023

Reported Cases:2  
Number of Cases open: 0  
Number of Cases closed: 2

Number of Incidents determined to be HIB: 0  
School Suspensions: 2

R5. Statement of Assurance/School Security

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the submission on the Statement of Assurance and corresponding documentation to the Department of Education for the 2022-2023 school year.

R6. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Out of District School placement BCSS-Bleshman Tuition of \$76,860 for CST #2306 beginning on 05/15/2023 until June 30, 2023 annually and prorated.

R7. Extended School Year

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Out of District Extended School year placements tuition based on the student's IEP\*. Final tuition amounts will be approved at the August Board of Education meeting. ESY is mandated by IEP.

<b>CST #</b>	<b>Placement</b>
2306	BCSS-Bleshman
0912	Fed Cap School
2101	River Edge- New Bridges
2111	SBJC
4567	BCSS- New Bridges
5264	New Alliance- Paramus/Sage Day- Rochelle Park
7890	Washington South, Paramus
2117	Reed Academy
2203	Hackensack High School
2109	Alpine Learning Group
8901	Pascack Valley High School-Milestones program

R8. Special Education Evaluations

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a Neurological Evaluation for CST #2307 to be completed at a rate of \$700.

R9. Contract

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Region-V non-member service agreement for the 2023-2024 school year.

**R10. ARC ESSER-Safe Return to School Plan**

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the districts ARP ESSER Safe Return Plan 6-month update submission into EWEG by June 30, 2023.

**R11. Special Education Placement**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the re-enrollment contract for Fed cap school for CST # 0912 beginning on April 3, 2023- June 28,2023 with a prorated tuition of 76,901.40 for the remainder of the 2022-2023 school year.

**R12. Field Trips**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following field trips during the 2022-2023 school year. All costs per student to be borne by the parents unless otherwise noted.

Date of Trip	Group	Location	Cost
a) June 14, 2023 Change of Date	6 <sup>th</sup> Grade	Liberty Science Center	\$41.00
b) June 20, 2023 Change of Date	5 <sup>th</sup> Grade LEAD Students	NJ Jackals game, Hinchiffe Stadium	Paid by RPPD
c) June 15, 2023 Change of Date	Pre-K Students	Brook Hallow Barnyard	\$27.00

**R1-R12**

Motion Mr. Kral Second Mr. Marolda

Roll Call R1(May 9, 2023) 4-0-3 (Abstained Mr. Kral, Mrs. Judge Cravello, Martinez Jr. they did not attend the May 9<sup>th</sup> meeting)

Roll Call 7-0 (R1- May 16, 2023 meeting to R12)

Motions Carried 7-0

**Personnel Resolutions P1-P16****P1. Professional Development**

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
A. Ellen Kobylarz	Criminal History Record Check Training	June 8, 2023	.00
B. Donna Centrella	2023 Intermediate Google for Secretaries- Sheets & Forms	June 27, 2023	\$90.00

**P2. Appointment**

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves Thomas Schmidt to the position of Attendance Officer for the district at a salary of \$3,500.00 per year (no benefits) for the 2023-2024 school year.

P3. Appointment

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves Tara Mizzoni to the position of Community Relations, from July 1, 2023 to June 30, 2024 for up to 60 hours at a rate of \$33.00 per hour as per the contract.

P4. Business Administrator/Board Secretary Contract

BE IT RESOLVED that the Rochelle Park Board of Education (hereinafter referred to as the "Board") upon the recommendation of the Superintendent appoints James Riley as the Business Administrator/Board Secretary for the Rochelle Park School District (hereinafter referred to as the "District") for the period beginning on July 1, 2023 through June 30, 2024 at a salary of \$ 139,320.00; and

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with James Riley for the position Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is on file at the Board of Education Office.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and James Riley.

P5. Family Leave

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the extension of NJFLA to October 1, 2023 for employee #45859485, with a return date to the district of October 2, 2023.

P6. Unpaid Leave

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves employee #40865651 unpaid days for May 19 & 22, 2023.

P7. Unpaid Leave

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves employee #95598124 unpaid days for May 22 & 23, 2023 & June 14, 15, & 16, 2023 for a total of 5 unpaid days.

P8. Extra-Curricular Positions

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Thomas Schmidt to the position of morning traffic safety patrol from 7:50AM to 8:20 AM at \$32.00 per hour (\$16.00 per half hour) for the 2022-2023 school year with the exception to the period (not of) between December 3, 2022 and February 15, 2023.

P9. Extended School Year

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the appointment of Thomas Schmidt as a paraprofessional for the 2023 summer Extended School Year program beginning July 5th- July 27th, 2023 at a rate of \$22.00 per hour.

P10. Extended School Year

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the appointment of Thomas Robert Schmidt as a paraprofessional for the 2023 summer Extended School Year program beginning July 5th- July 27th, 2023 at a rate of \$22.00 per hour. (pending background checks)

P11. Extended School Year

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the appointment of Lauren Hemmerling as a paraprofessional for the 2023 summer Extended School Year program beginning July 5th- July 27th, 2023 at a rate of \$22.00 per hour.

P12. Extended School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Vaughn McEachin as a paraprofessional for the 2023 summer Extended School Year program as a one to one paraprofessional for CST #4567 at the BCSS-New Bridges placement.

P13. Extended School Year

RESOLVED: upon the recommendation of the Superintendent, the Board of Education rescinds the appointment of Katelyn Boylan from the position of Extended School Year paraprofessional for the 2023 summer Extended School Year program, at the request of Ms. Boylan. Originally approved at the April 25, 2023 meeting P2-D.

P14. Contracted- Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the contract for Physical Therapy services provided by Colette Robinson for the 2023 Extended School Year and the 2023-2024 regular school year based on IEP needs for in-district students.

P15. Substitute

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Claudia Allos to the Substitute list for the remainder of the 2022-2023 school year.

P16. 8<sup>th</sup> Grade Trip

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the amount of \$130.00 per chaperone per night for the 8<sup>th</sup> grade trip.

P1-P16

Motion Ms. Rainone Second Mr. Marolda  
Roll Call 7-0  
Motion Carried

Finance Resolutions F1-F69

F1. Bills List

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for June 2023.

A. Regular Bills- Fund 10	\$254,197.96
B. Federal Grant - Fund 20	\$19,587.26
C. Referendum- Fund 30	\$.00
D. Cafeteria- Fund 60	\$19,636.30
E. Afterschool Program -Fund 61	\$328.21
Total for the month of June	
TOTAL DISBURSEMENTS	\$ 293,749.73

F2. Additional Bills List in June & July

RESOLVED: that upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of June 2023 with the amounts to be approved at the August, 2023 meeting. In addition to the run of a July 2023 bills list to be approved in August 2023.

F3. Payroll Authorization

RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payroll for May 2023 as follows:

May 2023	
Fund 10	604,113.32
Fund 20	3,528.50
Fund 61	8,704.56
Total	616,346.38

F4. Monthly Budgetary Line Item Status Certification

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 (c)3, as of April & May 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the Board Secretary's and Treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F5. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of April & May, 2023.

F6. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of April 2023.

F7. FEMA

RESOLVED, that the Rochelle Park Board of Education accepts FEMA reimbursement funds for emergency Covid expenses in the amount of \$86,865.29.

F8. 2023-2024 Anticipated contracts to be renewed, awarded, or to expire during the 2023-2024 school year - P.L. 2015, c. 47

Pursuant to PL 2015, Chapter 47, the Rochelle Park Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.



F9. AHERA Consultants, Inc.

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the quote from AHERA Consultants Inc. to perform Mercury readings in the Gymnasium Area three times a year at a cost of \$3,950.00 each for a total of \$11,850.00 as recommended by the Department of Education.

F10. AHERA Consultants, Inc.

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the quote from AHERA Consultants Inc. to perform six-month Asbestos Hazard Emergency Response Act surveillance at a cost of \$840.twice per year for a total of \$1,700.00.

F11. Amplified IT

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the proposal from Amplified IT for G Suite Enterprise for Education – Full Domain – Staff and Students at a cost of \$2,625.00.

F12 Atlantic Tomorrows Office

RESOLVED: that, upon the recommendation of the Superintendent, Rochelle Park the Board of Education approves a continuation of the municipal capitol finance lease for 7 copiers, 44 Rico White boards and IT hardware at a cost of \$12, 334. 00 per month.

F13. Atlantic Tomorrow Office

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the managed IT Services including switches, servers and fire wall with Atlantic Tomorrow from July 1,2023 to June 30, 2024 for a monthly cost of \$4,339.00.

F14. Contract – Atlantic Tomorrow

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the renewal with Atlantic Tomorrow for printer and supply maintenance and support at an estimated cost of \$2,213.00 per month.

F15. BELS Consortium

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the quote from the BELS Consortium for annual subscription to Brain Pop at a cost of \$3,163.50.00.

F16. BELS Consortium

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the quote from the BELS Consortium for annual subscription to the Middle School Bergen Electronic Library subscription, Follett Destiny integrated library system and professional memberships to NJASL and ALA for a cost TBD

F17. Blackboard Inc.

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the use of Blackboard Inc. for the 2023-2024 school year to provide website and content management system software with reliable web hosting, and Blackboard Ally for accessibility compliance at a cost of \$3,500.00.

F18. Butler Water Corrections

Resolved, upon the recommendation of the Superintendent, the Rochelle park Board of Education approves a contract with Butler water Corrections for boiler water treatment services in

the amount of \$2,250.00.

F19. CDW Cisco Meraki Enterprise Cloud Controller

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education will continue services from CDW for the Cisco Meraki Enterprise Cloud Controller subscription license for a cost of \$10,200 for three years. The district is in year two of the three-year subscription, therefore no payment is due at this time.

F20. Combustion Service Corp

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a contract with Combustion Service Corp for the annual maintenance of two Aercro Benchmark boilers and cleaning of air filters in the amount of \$1,525.00.

F21. Cyber Policy Insurance

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the quote for Coalition Cyber Policy as recommended by NESBIG for a policy premium of \$6,099.00

F22. Delta Dental Renewal-2023-2024

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves an agreement with Delta Dental to provide dental insurance coverage for the period July 1, 2023 through June 30, 2024.

One Party	\$58.39
Two Party	\$104.87
Three Party	\$191.01

F23. E2e Exchange

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a renewal with e2e Exchange to provide Category One services for 2023-2024 for a fee of \$1,550.00 and the Emergency Connectivity Fund Application Consulting Service for a fee of \$1500.00.

F24. Eastern DataComm

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the 2023-2024 service agreement with Eastern DataComm, Inc. for the annual maintenance and support of the Paging System, in the amount of \$1,980.00, the annual maintenance and support of the LENS2 system, in the amount of \$1,980.00 and the annual ShoreTel Maintenance and License- Onsite Telephone system support plan in the amount of \$7,235.00.

F25. Ed Club Typing Club

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote renewal from Edclub for Typing Club student licenses at a cost of \$146.40.

F26. Educational Data Services

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the usage of the New Jersey Cooperative Bid program provided by Educational Data Services, Inc. for the 2023-2024 school year in the amount of \$1,060.00.

F27 Educere

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the Education Services Agreement with Educere to provide educational credit recovery services at a cost of \$225.00 for half year course and \$425.00 for a full year course.

F28. Envision Math Program

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote for the Envision Math Program with Savvas Learning Company LLC. The total cost of the program for Grades K-8 is \$62,891.14. This program provides all necessary components for the 2021-2022, 2022-2023 and 2023-2024 school year. This program will be paid over the 2021-2022 and 2022-2023 school year at a cost of \$31,445.57 per year. 2023-2024 is the last year of the contract and no payment for this year is needed. We will be continuing with this program for the year 2023-2024.

F28. Frontline Education

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a contract with Frontline Education for the Absence & Substitute Management System in the amount of \$6,466.73.

F30. Go Guardian Software

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept quote from CDW for Go Guardian software at a cost not to exceed \$6,739.20.

F31. IXL Learning

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the software renewal with IXL Learning from July 1, 2023 to June 30, 2024 in the amount of \$8,790.

F32. JAMF

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the renewal with JAMF for management of the district Apple products from July 1, 2023 to June 30, 2024 at a cost of \$963.00.

F33. Learning A-Z

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept quote from Learning A-Z for Raz-Plus.com and Vocabulary A-Z.com software at a cost of \$5,155.50.

F34. LinkIt!

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the renewal with LinkIt! to provide assessments and benchmarks for students from July 1, 2023 to June 30, 2024 in the amount of \$9,824.

F35. Payroll Services

RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education enter into a contract with Mrs. Brancato of KCB Payroll Consultants for the 2023-2024 school year in the amount of \$27,000.00.

F36. Pay Schools

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the use of Pay Schools for the 2023-2024 school year to provide services for the

Cafeteria POS system in the amount of \$4,611.50.

F37. Phoenix Advisors, LLC

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a contract with Phoenix Advisors, LLC as our Continuing Disclosure Agent and Independent Registered Municipal Advisor for 2023-2024 for a base fee of \$1,100.

F38. Polaris Galaxy- Student Accident Insurance

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the renewal quote for Student Accident Policy with Polaris Galaxy Insurance effective July 31, 2023 to July 31, 2024 in the amount of \$3,288.01.

F39. Quaver Music

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the proposal from Quaver Ed for the Quaver Music K-8 Curriculum, one-year license which includes quarterly content updates, unlimited student accounts, on-demand video training courses and rostering/ SSO integration for an annual cost of \$2,700.00.

F40. Raptor Technologies Contract

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the quote from Raptor Technologies for Visitor Management Software annual Access fee at a cost of \$500.00

F41. Real Time- Student Management System

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote from Realtime Information Technology for the 2023-2024 school year for the student information system, IEP writer, 504 application, RTI application, SGO application, digital signature, notification system and the student, parent and staff apps at a cost of \$22,002.46.

F42. Screencastify

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education will cease services from Screencastify for the school suite subscription by September 2023.

F43. Small Factory Innovations SiLAS Program

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the implementation of SiLAS, an online social-emotional learning platform for a during the 2023 Summer Transition Program and Extended School Year program at a cost of \$5,000.

F44. Soundtrap

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts quote from Sound trap for Education by Spotify for 100 seats at a cost of \$489.00.

F45. Starfall

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote renewal from Starfall for a cost of \$355.00.

F46 Strauss Esmay

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the use of Strauss Esmay Associates for the 2023-2024 school year to

provide services for the Policy Alert and Support System, Public Assess of By-laws, Policies and Regulations in the amount of \$4,965.

F47. SUMMIT MANAGEMENT SOLUTIONS LLC

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) is desirous of contracting with Summit Management Solutions, LLC for Business Office Consulting services for the timeframe of July 1, 2023 to on or about June 30, 2024; on an hourly part/time, as-needed basis at a rate of \$160.00 per hour as per the proposed agreement, not to exceed \$5,000.00

F48. Systems 3000, Inc

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the software service/support renewal with Systems 3000 to provide hosting, back up and software support for the budget, payroll and personnel software from July 1, 2023 to June 30, 2024 for an annual cost of \$ 16,309.

F49. White Rock Security Group

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the quote renewal from White Rock Security Group for Microsoft software licenses at a cost of \$3,345.82.

F50. Travel Reimbursement

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes reimbursement up to \$500 per year to staff members for the use of their personal automobiles in the course of their regular business travel at the current OMB rate per mile and for applicable toll fees for business travel directly attributable to their regular business travel, but not including to and from work.

F51. ESEA Grant

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accepts the ESEA grant allocation for the 2023-2024 school year, and approves the submission of the ESEA grant application, as follows:

Title I Part A: \$65,707.00  
Title II Part A: \$12,305.00  
Title III: \$3,861.00  
Title IV: \$10,000.00

F52. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS, OR PURCHASE BY STATE CONTRACT-2023-2024

RESOLVED: that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services for the 2023-2024 school year:

Air Conditioners  
Alarm System Service/Installation  
Athletic Supplies and Equipment  
Audio Visual Supplies and Equipment  
Boiler Repair  
Boiler Water Treatment

Building Materials  
Calculators  
Carpeting  
Bulletin Boards  
Commercial Printing  
Computers and Accessories

Computer Hardware/Maintenance	Paint
Computer Networking	Periodical Subscriptions
Custodial Uniforms	Photocopiers
Electrical Supplies	Pupil Transportation
Electrical Work	Replacement Doors and hardware
Floor Repair and Installation	Roofing
Grounds Supplies and Equipment	School Furniture
Gym and Classroom Floor Restoration	School Health Supplies
Hand and Power Tools	School Supplies
Heating Plant Modifications	Science Supplies and equipment
Cell Phones	Sidewalk Repair and Paving
Tree Removal and Pruning	Solid Waste Disposal
Internet Service Provider	State Drapery
Janitorial Supplies	Technology Equipment
Locker Refinishing	Window Shades/Blinds
Musical Instruments and supplies	Vehicle Maintenance
Office Furniture and Equipment	
Office Paper	

F53. Cooperative Purchasing Agreements

WHEREAS: In accordance with the N.J.S.A. 18A: 18A-11 et seq., the Rochelle Park Board of Education may jointly, by agreement, provide for goods and services with other boards of education; and

WHEREAS, Educational Data Services, Inc., Education Services Commission of Morris County, Hunterdon County Educational Services Commission, Middlesex Educational Services Commission, Contract Alliance and New Jersey State Cooperative (hereinafter refer to as “lead agencies”), are able to provide bid/purchasing contract services for cooperative skilled trade, provision of school supplies in various categories, including but not limited to general supplies, fine art, technology education, physical education, health, science, home economics, library, plumbing, electrical, hardware and custodial supplies, paper, lumber, computer supplies and audio-visual supplies and equipment and time and materials for building maintenance, now therefore be it,

RESOLVED: Upon recommendation of the Superintendent, the Rochelle Park Board of Education approves jointure agreements for the 2023-2024 school year with the above-named lead agencies for bid/purchasing contract services s outline above, and

BE IT FURTHER RESOLVED: that the Rochelle Park Board of Education authorizes the above named lead agencies to receive bids, if necessary, on behalf of the board for these services.

F54. Transfer of Current Year Surplus to Reserve

WHEREAS, NJAC 6A:23A-14.3 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Rochelle Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the

Audit, and

WHEREAS, the Rochelle Park Board of Education wishes to deposit an amount not to exceed \$500,000 into the Capital Reserve account.

NOW, THEREFORE BE IT RESOLVED, by the Rochelle Park Board of Education, that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F55. Transfer Current Year Surplus to Maintenance Reserve

WHEREAS, NJAC 6A:23A-140.3 and 6A:23A-14.4 permit Rochelle Park Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rochelle Park Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into a Maintenance Reserve account at year end, and

WHEREAS, the Rochelle Park Board of Education has determined that, upon completion of the June 30, 2023 audited financials, an amount not to exceed \$300,000 is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED, by the Rochelle Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F56. Investments

BE IT RESOLVED, on the recommendation of the Superintendent that the Business Administrator/Board Secretary, be designated as the person responsible for any and all Rochelle Park Board of Education investments through June 30, 2024.

BE IT FURTHER RESOLVED, that the Business Administrator/ Board Secretary be authorized to make wire transfers amongst the board accounts as necessary.

F57. Release Warrants

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes the Board Secretary to release warrants, from June 23, 2023 through August 31, 2024, with the warrants to be approved by a member of the Finance Committee and subsequently at the next Board meeting.

F58. 8<sup>th</sup> Grade Chromebook

RESOLVED: that, upon recommendation of the Superintendent, the Rochelle Park Board of Education authorize the release from inventory of the 8<sup>th</sup> grade students' Chromebooks which the students have purchased. List of serial numbers will be affixed to the minutes.

F59. Before & Aftercare Rates 2023-2024

RESOLVED: that, upon recommendation of the Superintendent, the Rochelle Park Board of Education approves the following rates in conjunction with the Care Program:

Before Care- There is a \$15 non-refundable registration fee

Time 7:00Am-8:05 AM

Fees	Yearly	Monthly
5 days	\$1,500.00	\$150.00
4 days	\$1,200.00	\$120.00
3 days	\$900.00	\$90.00
2 days	\$600.00	\$60.00

1 day drop in fee \$10.00 a day plus one-time registration if not already registered for before care.

After Care- There is a \$25 non-refundable registration fee.

3:00PM- 4:30 pickup	Yearly	Monthly
5 days	\$2,250.00	\$225.00
4 days	\$1,850.00	\$185.00
3 days	\$1,500.00	\$150.00
2 days	\$1,000.00	\$100.00

1 day drop in fee \$15.00 plus one-time non-refundable registration if not already registered for pick up by 4:30

3:00PM-6:00 pickup	Yearly	Monthly
5 Days	\$3,250.00	\$325.00
4 Days	\$2,750.00	\$275.00
3 Days	\$2,100.00	\$210.00
2 Days	\$1,400.00	\$140.00

1 day drop in fee \$20.00 plus one-time non-refundable registration if not already registered for pick up by 6:00.

Special combination fee:

5 days of before and after care (pick up by 6:00).

\$30 registration fee plus \$4,200.00yearly/\$420.00 monthly

F60. Member participation in a Cooperative Pricing System

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves entering into a cooperative pricing agreement

WHEREAS, New Jersey Public Law 2011, Chapter 139 authorizes local contracting units to Participate In national cooperative purchasing agreements to procure goods and contract for services as long as the contracts have been competitively procured:

WHEREAS, the Region VIII Education service Center, Pittsburg, Texas, hereinafter referred to as the Lead Agency” has offered voluntary participation in the Cooperative Pricing System for the



purchase of goods and services through a Program known as The Inter-local Purchasing System (TIPS)Program;

WHEREAS, on June 22, 2022 the governing body of the Rochelle Park Board of Education, County of Bergen, State of New Jersey duly considered Participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Rochelle Park Board of Education:

Pursuant to the provisions of New Jersey Public Law 2011, Chapter 139, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

F61. Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:1 1-11(5) and P.L.2011, C139 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the PEPPM Technology Bidding and Purchasing Program, hereinafter referred to as the “Lead Agency” has offered voluntary participation in the Cooperative Pricing System for the purchase of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

Pursuant to the provisions of N.J.S.A 40A:11-11(5) and P.L.2011, C139, the School Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey.

F62. Schedule of Tax Payments

RESOLVED: on the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Schedule of School Tax Payments for the 2023-2024 school year.

Schedule of School Tax Payment Requirements

Rochelle Park Board of Education

	General Fund Levy	Debt Levy	Combined Levy
July, 2023	\$1,131,647.00		\$1,131,647.00

August, 2023	\$1,131,647.00	\$65,663.75	\$1,197,310.75
September, 2023	\$1,131,647.00		\$1,131,647.00
October, 2023	\$1,131,647.00		\$1,131,647.00
November, 2023	\$1,131,647.00		\$1,131,647.00
December, 2023	\$1,131,647.00		\$1,131,647.00
January, 2024	\$1,131,647.00		\$1,131,647.00
February, 2024	\$1,131,647.00	\$244,091.75	\$1,375,738.75
March, 2024	\$1,131,647.00		\$1,131,647.00
April, 2024	\$1,131,647.00		\$1,131,647.00
May, 2024	\$1,131,647.00		\$1,131,647.00
June, 2024	\$1,131,647.00		\$1,131,647.00
	\$13,579,764.00	\$309,755.00	\$13,889,519.00

F63. Qualified Purchasing Agent

RESOLVED: that, Rochelle Park Board of Education appoints James Riley as Qualified Purchasing Agent duly assigned the authority, responsibility, and accountability for the purchasing of the Board and having the power to prepare advertisements, advertise and prepare bids, and to award contracts pursuant to 18A:18A-3-a (bid threshold), 18A:18A-37a (quotation), and 18A:18A-7a (emergency purchases).

F64. Obsolete Equipment

RESOLVED, that, on the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes the Business Administrator to continue the use of GovDeals for the disposal of obsolete equipment in the district.

F65. Statement of Assurance 2023-2023 Lead Testing Year

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board approves the submission of the Statement of Assurance to the Department of Education for the 2022-2023 school year.

F66. Lease: Postal Meter

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education accept the renewal of the postage meter at a leased cost of \$397.08 per year.

F67. Stop Payments

BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stop payment(s) on check(s) believed to be lost:

<u>Check #</u>	<u>Date of Issue</u>	<u>Amount</u>
77466	January 31, 2023	\$511.00
77613	March 29, 2023	\$1,406.18

F68. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS, OR PURCHASE BY STATE CONTRACT-2023-2024

RESOLVED: that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services for the 2023-2024 school year:

Air Conditioners	Buildings and Grounds Vehicles
Alarm System Service/Installation	Internet Service Provider
Athletic Supplies and Equipment	Janitorial Supplies
Audio Visual Supplies and Equipment	Locker Refinishing
Boiler Repair	Musical Instruments and supplies
Boiler Water Treatment	Office Furniture and Equipment
Building Materials	Office Paper
Calculators	Paint
Carpeting	Periodical Subscriptions
Bulletin Boards	Photocopiers
Commercial Printing	Pupil Transportation
Computers and Accessories	Replacement Doors and hardware
Computer Hardware/Maintenance	Roofing
Computer Networking	School Furniture
Custodial Uniforms	School Health Supplies
Electrical Supplies	School Supplies
Electrical Work	Science Supplies and equipment
Floor Repair and Installation	Sidewalk Repair and Paving
Grounds Supplies and Equipment	Solid Waste Disposal
Gym and Classroom Floor Restoration	State Drapery
Hand and Power Tools	Technology Equipment
Heating Plant Modifications	Window Shades/Blinds
Cell Phones	Vehicle Maintenance
Tree Removal and Pruning	

F69. Facility Use

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
a) Rochelle Park Recreation	Field/parking lot Concert	June 29, 2023 5:30-9:30	N/A

F1-F69

Motion Mr. Kral, Second Mr. Schaadt

Discussion: Mr. Marolda inquired as to what was the Summit Management contract.

President Trawinski stated it Mr. Ernie Turner consultant for the Business office. and Mr. Marolda understood now what that was.

Roll call 7-0  
Motions Carried

**IX. Public Comment (Agenda and non-agenda items)**

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

No one from the public was present

**X. Announcements**

The Regular Meeting will be held on August 29, 2023 at 6:30 P.M. for Executive and 7:30 P.M. for Regular Meeting in the Gymnasium.

**XI. Executive Session (if needed)**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to Discuss confidential personnel matters, contracts and safety matters.

*Action was taken see the below resolution. The resolution was read, the board opened for public comment no one from the public was present, public comment closed.*

**P17. Superintendent**

RESOLVED: The Board of Education authorizes the submission of a contract for Dr. Sue DeNobile, Superintendent, to the Executive County Superintendent for review.

Motion Mrs. Judge Cravello Second Mr. Martinez Jr.  
Roll Call 6-0-1 (Mrs. Rainone abstained)  
Motion Carried

**XII. Adjournment**

All those in favor of adjournment seven ayes, apposed none meeting adjourned at 9:06 P.M.